



**MEETING OF THE RETIREMENT BOARD
OF THE COUNTY EMPLOYEES' AND OFFICERS' ANNUITY AND BENEFIT FUND
OF COOK COUNTY AND EX OFFICIO FOR THE FOREST PRESERVE DISTRICT
EMPLOYEES' ANNUITY AND BENEFIT FUND OF COOK COUNTY
70 W. Madison, Suite 1925
Chicago, IL 60602**

Minutes for the January 4, 2018 Meeting of the Board

The County Employees' and Officers' Annuity and Benefit Fund of Cook County and the Forest Preserve District Employees' Annuity and Benefit Fund of Cook County are herein collectively referred to as the "Fund."

Call to Order and Roll Call

Trustees Present: Robert DeGraff, Jack Fitzgerald, Diahann Goode, Bill Kouruklis (entered during Item 2a), Patrick McFadden, Kevin Ochalla, Lawrence Wilson

Staff Present: Nickol R. Hackett, Executive Director & CIO; Gary LeDonne, Senior Policy Advisor; Brent Lewandowski, Senior Benefits Manager; Michael Maratea, Director of Finance and Administration; Beverly Romanini, Office Manager; Jane Hawes, Senior Manager of Health Benefits

Others Present: Mary Pat Burns, Burke Burns & Pinelli; Horace Washington Howard, Cook County Commissioner Elect

Public Comment

Trustee Wilson, President of the Board, opened the meeting for public comment and no one having requested to address the Board, the next item of business on the Agenda was considered.

1. Review and Consideration of:

a. December 7, 2017 Board Meeting Minutes

It was moved by Trustee Goode and seconded by Trustee DeGraff that the minutes of the December 7, 2017, Board meeting be adopted.

Vote Result: **MOTION ADOPTED BY VOICE VOTE**

2. Review and Consideration of:

a. Bills, Payroll Records

In connection with consideration of the Bills, Payroll Records, the Trustees discussed the expenditures related to the Open Enrollment seminars. In particular, Trustee McFadden inquired as to whether the open enrollment budgets were reviewed and approved by the Board prior to expenditures being made. Staff informed the Trustees that Open Enrollment plans are reviewed with the Health Benefits Committee and that expenses are part of the general budget planning. Prizes given at the seminars were paid for by United HealthCare but staff also clarified that some of the Open Enrollment expenses are covered through the annual Wellness allocation established with United HealthCare. Staff stated it would provide more detail related to the expenditures.

It was moved by Trustee Ochalla and seconded by Trustee DeGraff that a reconciliation of expenditures and the sources and uses of funds provided by United Healthcare Wellness Allowances and the Fund be prepared for the Board.

Roll Call Vote:

AYES: DeGraff, Goode, Fitzgerald, Kouruklis, McFadden, Ochalla, Wilson

NAYS: None

Vote Result: MOTION ADOPTED

It was moved by Trustee Goode and seconded by Trustee Ochalla that the action taken by the Fund's staff in remitting payments for the presented bills and payroll records and having received confirmation from Fund staff that such payments were consistent with the approved administrative budget, that the payments be ratified.

Roll Call Vote:

AYES: DeGraff, Goode, Fitzgerald, Kouruklis, McFadden (except as noted below), Ochalla, Wilson

NAYS: McFadden (as to payment to Robert Half Legal)

Vote Result: MOTION ADOPTED

b. Annuities, Spouse and Child Annuities and Refunds

The Fund's staff presented their recommendations to the Board regarding the applications for annuities, spouse and child annuities, and refunds and confirmed that they followed the Fund's procedures in reviewing and processing the applications in making their recommendations.

It was then moved by Trustee Fitzgerald and seconded by Trustee Ochalla, after due consideration of the applications presented to the Board and having received confirmation from the staff that they followed the Fund's procedures in reviewing and processing the applications, that the recommendations for the presented annuities and refunds be approved.

Roll Call Vote:

AYES: DeGraff, Fitzgerald, Goode, Kouruklis, McFadden, Ochalla, Wilson

NAYS: None

Vote Result: MOTION ADOPTED

c. Ordinary and Duty Disabilities

The Fund's staff presented their recommendations to the Board regarding the applications for ordinary and duty disability benefits and confirmed that they followed the Fund's procedures in reviewing and processing the applications in making their recommendations.

It was moved by Trustee Fitzgerald and seconded by Trustee DeGraff, after due consideration of the disability applications presented to the Board and having received confirmation from staff that they followed the Fund's procedures in reviewing and processing the applications, that the recommendations for the presented disability applications be approved.

Roll Call Vote:

AYES: DeGraff, Fitzgerald, Goode, Kouruklis, McFadden, Ochalla, Wilson

NAYS: None

Vote Result: MOTION ADOPTED

3. Administrative Report

a. Disposal Plan Update

The Executive Director updated the Board on the situation relating to the termination of the Lease at 33 N. Dearborn and the requirement by the Landlord that the Fund remove certain items installed during the Lease Term. The Executive Director reminded the Board that it had authorized the payment to Landlord of its costs to remove the items, subject to counsel verifying that the Lease required the removal. Once counsel provided that confirmation, the Fund informed the Landlord that the Fund would pay for the removal subject to verification that the work was actually performed. After the Landlord refused to provide such verification or inspection, and threatened to sue the Fund as a hold over tenant, the Fund

notified the Landlord that it would pay the removal costs estimated by Landlord subject to a release being provided to the Fund. As of the date of the meeting, while the Landlord agreed to the terms, the signed release had not been received. The Board requested that the Executive Director return to the Board for further direction if there is any material change in circumstances from what was directed at the December meeting.

4. Trustee Matters

a. Review and Consideration of Revised 2018 Board Meeting Schedule

It was moved by Trustee DeGraff and seconded by Trustee Goode, consistent with the recommendation of the Fund's professional staff and the Fund's counsel, that the proposed 2018 Meeting Schedule be adopted.

Vote Result: MOTION ADOPTED BY VOICE VOTE

b. Review and Consideration of Proposed 2018 Committee Meetings Schedule

It was moved by Trustee Fitzgerald and seconded by Trustee DeGraff, that the schedule be amended to provide that a Legislative Committee Meeting be convened on January 24, 2018, and it was further moved, consistent with the recommendation of the Fund's professional staff and the Fund's counsel, that the proposed 2018 Committee Meeting Schedule be adopted.

Vote Result: MOTION ADOPTED BY VOICE VOTE

c. Review and Consideration of Andrew Jatico – Trustee Resolution

It was moved by Trustee Goode and seconded by Trustee DeGraff that the proposed Resolution regarding the service of Andrew Jatico to the Retirement Board be adopted.

Vote Result: MOTION ADOPTED BY VOICE VOTE

d. Review and Consideration of Sexual Harassment Resolution

The Trustees discussed PA 100-554 and the requirement that the Fund, as a registered lobbying entity, have a sexual harassment policy in place by January 1, 2018. Discussion ensued as to whether the sexual harassment policy needed further revisions. It was agreed that the proposed sexual harassment policy distributed to Trustees at the meeting would be adopted in order for the Fund to be in compliance with PA 100-554 and that the Legislative Committee would review further amendments to the policy.

It was moved by Trustee Fitzgerald and seconded by Trustee DeGraff that the proposed Resolution regarding Sexual Harassment Policy to the Retirement Board, and accompanying Policy, be adopted and reviewed at the Legislative Committee meeting on January 24, 2018 to determine whether any further amendments to the Policy are warranted.

Vote Result: **MOTION ADOPTED BY VOICE VOTE**

5. Finance Report

a. Review and Consideration of Amended 2018 Budget Presentation

Michael Maratea presented the budget detail comparisons to projected actual and forecasted amounts. The Trustees discussed the proposed Budget for 2018. Trustee Fitzgerald requested a more detailed organizational chart including employee information to be shown on the chart and not on separate pages as provided. Trustees inquired about the sufficiency of the budgeted items and the expected expenditure for the PAS system. The Executive Director explained that the RFP was to be released and the proposals would provide a more accurate representation for the cost of the new system to be negotiated later in the year. Trustee Wilson suggested that any expenditure for a replacement be combined with the current budget.

It was moved by Trustee Goode and seconded by Trustee DeGraff, consistent with the recommendation of the Fund's staff, that the amended Fiscal Year 2018 Administrative Budget be adopted.

Roll Call Vote:

AYES: DeGraff, Goode, Kouruklis, Ochalla, Wilson

NAYS: McFadden (did not receive organizational chart with name, title, date of hire, and salary)

PRESENT: Fitzgerald

Vote Result: **MOTION ADOPTED**

6. Benefit Matters

a. In the Matter of Office #181234

It was moved by Trustee Fitzgerald and seconded by Trustee DeGraff that the Board determined there was a reasonable cause for delay in filing regarding the continuation of ordinary disability benefits for the member identified by Office Number 181234, and that the application be approved. Trustee Kouruklis requested that in the future the total amount of the benefit to be approved be included in the presentation to the Board.

Roll Call Vote:

AYES: DeGraff, Fitzgerald, Goode, Kouruklis, McFadden, Ochalla, Wilson

NAYS: None

Vote Result:

MOTION ADOPTED

7. Old Business/New Business

The Board President reiterated the following items discussed at the meeting and asked that they be confirmed in the minutes:

- a) that an organization chart with specific employee information be provided to Trustees in advance of the next regularly scheduled Board meeting;
- b) that any future requests for a waiver from the Board's standard practices and/or statutory requirements in relation to disability matters, will be accompanied by the dollar impact to the Fund or member, as applicable of any such requested waiver; and
- c) that an accounting or reconciliation be provided to Trustees in advance of the next regularly scheduled Board meeting as to the sources of funds utilized and the expenditures relating to the 2017 open enrollment proceedings.

8. Adjournment

There being no further business before the Board, it was moved by Trustee Fitzgerald and seconded by Trustee DeGraff that the trustees adjourn the meeting.

The next Board meeting is scheduled for February 1, 2018, at 9:30 a.m.