Position: Manager of Information Technology (IT)

About the Cook County Pension Fund: The Cook County Pension Fund (the Fund) is a public employee retirement system that provides pension, disability and other benefits to employees of both Cook County Fund and the Forest Preserve Fund. The Fund strives to provide great service to the members and offers a professional work environment where employees have development opportunities to grow and learn. Please visit cookcountypension.com to learn more about us.

Overview: The Fund is seeking a Manager of Information Technology (IT). The Manager must be a leader; capable of designing and implementing change with the most efficient use of resources; work effectively with all Fund staff to understand issues, provide solutions, and drive transformation; possess outstanding flexibility to support the service needs, requirements, and requests of members with the utmost professionalism; and communicate effectively with the Board of Trustees regarding the status of technology and related services.

Duties and Responsibilities:

- Oversee and maintain all IT systems and related functions and platforms (hardware and software), including, but not limited to the following: (1) network, storage and server management, (2) managed backup and disaster recovery system, (3) digitized records imaging system, (4) a customized pension administration system, and (5) approximately 40 end-user workstations and devices.
- Active management of production technology and network infrastructure to ensure related systems run appropriately, perform within agreed targets and provide a secure platform for Fund operations.
- Foster innovation; research emerging technologies; and develop, organize and implement future technology requirements, including modernization and/or upgrade of existing systems.
- Assess risks of the IT environment and related policies and provide efficient, practical solutions.
- Develop the annual IT budget, and manage all operations for compliance with cost requirements; ensure the Fund receives high value and return on related investments
- Work with Fund leadership to understand user needs, align with business priorities and cultivate opportunities for change.
- Troubleshoot IT issues related to member service with urgency, compassion and adherence to the highest level of confidentiality and security.
- Manage all IT relationships and provide recommendations for change.

The Manager of IT will report to the Executive Director of the Fund. There is one support staff member that reports to the Manager of IT.

Requirements:

County Employees' and Officers' Annuity and Benefit Fund of Cook County
Forest Preserve District Employees' Annuity and Benefit Fund of Cook County
70 W Madison St, Suite 1925 | Chicago, IL 60602 | 312.603.1200 | 312.603.9760 fax | www.cookcountypension.com

- Bachelor's degree in Computer Sciences, Information Systems or Engineering with an emphasis in Computer-related discipline. Master's degree a plus.
- Minimum 10 years of relevant work experience demonstrating expert knowledge, skills and abilities required to solve highly complex IT issues.
- Minimum 5 years of leadership experience in an IT environment with strong collaboration skills.
- Excellent knowledge of IT systems and infrastructure, including familiarity with server and storage technologies, virtualization and the ability to integrate components into an efficient computing infrastructure.
- Ability to understand application, network and system capabilities and produce infrastructure design that meets and improves business requirements.
- Superior analytic and problem-solving capabilities.
- Able to design, sponsor and generate change. Efforts should be hands-on, detail-oriented, and progressive.
- Project management experience is a plus.
- Strong interpersonal, written and oral communication skills, including the ability to effectively present information to the Board of Trustees, senior management and other stakeholders.
- Experience with government entities or a pension/employee benefit administration systems a plus.

Skills:

- Identify and resolve problems quickly and efficiently
- Exhibits high attention to detail and accuracy
- Gathers and analyzes data skillfully
- Writes clearly and informatively
- Adapts well to change, including those that are deadline driven
- Highly organized with ability to multitask several different tasks at once, superb project management skills
- Ability to manage team and facilitate cross-collaboration

Additional Information:

Work Location: 70 West Madison, Suite 1925 Chicago, IL 60602

Compensation Range: $120,000 - $150,000

How to Apply: Please submit resume and cover letter to:

careers@countypension.com

This position will remain open until filed and applications will be reviewed as received

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